

# WV Early Childhood Planning Task Force Plan Development Process (May – December 2013)

## Research

### Public

- Community forums
- Stakeholder focus groups
- Online survey

### Expert

- In-state
- Other states
- National

## Study Groups

1. System Design

2. Evaluation & Quality

3. Finance & Governance

## Plan

Development Plan for  
Early Childhood in West  
Virginia

Draft – June 18, 2013

Development Plan for Early Childhood in WV

Proposed Work Plan

	Charge	Activities	Participants	Timeframe
<b>WV Early Childhood Planning Task Force</b>	Produce a Development Plan that defines the components, priorities and costs of a quality early childhood system and strategies for finance, implementation and governance.	<ul style="list-style-type: none"> <li>• Guide and oversee process.</li> <li>• Consider available research and Study Group recommendations.</li> <li>• Develop strategies</li> <li>• Determine priorities</li> <li>• Produce plan</li> </ul>	<i>Bob Kiss, Chairman</i> Julie Pratt, Project Director 9 members, plus resource team	<p>Monthly meetings from May 2013 through February 2014</p> <p>Plan development retreat in early November</p> <p>Release plan for comment by 11/30 and finalize by 12/31</p>
<b>Early Childhood Advisory Council of WV</b>	Represent the major EC programs in the planning process, including the perspectives of state and local agencies and participating families.	<ul style="list-style-type: none"> <li>• Provide information to the Task Force and Study Groups on current system strengths, gaps and opportunities</li> <li>• Participate in plan development</li> </ul>	<i>Kay Goodwin, Chair</i> Gretchen Frankenberry, Executive Manager 16 members	Ongoing involvement at all levels of planning
<b>Study Group 1: System Design</b>	Identify current and potential components of the EC system, detailing availability, participation and costs, and make recommendations to the Task Force.	<ul style="list-style-type: none"> <li>• Conduct scan of current EC programs and infrastructure</li> <li>• Provide inventory and mapping</li> <li>• Consider public, family, expert and stakeholder input</li> <li>• Identify strengths and gaps</li> <li>• Make recommendations for improvement to Task Force</li> </ul>	<i>Gretchen Frankenberry and Julie Pratt, Co-facilitators</i> Up to 15 members TBD	<p>Monthly updates to Task Force</p> <p>Core EC program inventory by 6/21</p> <p>Full inventory by 8/15</p> <p>Recommendations to Task Force by 10/31</p>
<b>Study Group 2: Quality &amp; Evaluation</b>	Identify current and potential quality assurance mechanisms (program level and system level) and recommend improvements to the Task Force.	<ul style="list-style-type: none"> <li>• Conduct scan of current quality assurance mechanisms</li> <li>• Consider public, family, expert and stakeholder input</li> <li>• Identify strengths and gaps</li> <li>• Make recommendations for improvement to Task Force</li> </ul>	<i>Bruce Decker (Collective Impact, Inc.) and Julie Pratt, Co-facilitators</i> Up to 15 members TBD	<p>Monthly updates to Task Force</p> <p>Inventory by 8/15</p> <p>Recommendations to Task Force by 10/31</p>

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<p><b>Study Group 3: Finance &amp; Governance</b></p>	<p>Identify current and potential options for finance and governance of the state’s EC system and recommend improvements to the Task Force.</p>	<ul style="list-style-type: none"> <li>• Study finance and governance strategies in other states</li> <li>• Consult with national experts</li> <li>• Consider public, family, expert and stakeholder input</li> <li>• Make recommendations to Task Force</li> </ul>	<p><i>Barb Gebhard (ZERO TO THREE, Inc.) and Julie Pratt, Co-facilitators</i> Up to 15 members TBD</p>	<p>Monthly updates to Task Force Recommendations to Task Force by 10/31</p>
<p><b>Research Team</b></p>	<p>Provide public, family, expert and stakeholder research to inform the work of the Study Groups and Task Force.</p>	<ul style="list-style-type: none"> <li>• Develop, arrange and conduct 20 stakeholder focus groups.</li> <li>• Create, conduct and analyze post-focus group surveys.</li> <li>• Create, conduct and analyze online survey for public.</li> <li>• Analyze data from EC public forums held in 2012-2013.</li> <li>• Provide focus group and survey findings to Study Groups and Task Force.</li> <li>• Provide research briefs to Study Groups and Task Force on pertinent topics.*</li> </ul>	<p><i>Bruce Decker, Research Team Coordinator, and members of Collective Impact, Inc.</i>  <i>In collaboration with the Early Childhood Advisory Council and others.</i></p>	<p>Monthly updates to Study Groups and Task Force Focus group design by 6/30 Focus groups done by 9/15 Focus group findings to Study Groups by 9/30 Online public survey from 7/15 to 8/31, with report to Study Groups and Task Force by 9/30 Research for Study Groups determined by 7/15 and completed by 9/30</p>

\* Potential research includes, but is not limited to:

- Service and system gaps analysis (such as data system gap analysis, which is already underway)
- Cost analysis and projections (such as home visiting cost projections, which are already underway)
- Alignment and improvement of quality assurance across programs
- Early childhood workforce issues
- Financing strategies and opportunities
- Governance models for state early childhood systems